



Haverling

LONDON BOROUGH

**LICENSING SUB-COMMITTEE
TESCO, 77-79 BUTTS GREEN ROAD,
HORNCHURCH**

AGENDA

10.30 am

**Tuesday
25 June 2013**

**Council Chamber -
Town Hall**

Members 3: Quorum 2

COUNCILLORS:

Peter Gardner (Chairman)
Denis Breading
Wendy Brice-Thompson

**For information about the meeting please contact:
James Goodwin 01708 432432
james.goodwin@haverling.gov.uk**

AGENDA ITEMS

1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive

2 DISCLOSURE OF PECUNIARY INTERESTS

Members are invited to disclose any pecuniary interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any pecuniary interest in an item at any time prior to the consideration of the matter.

3 CHAIRMAN'S ANNOUNCEMENT

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

4 REPORT OF THE CLERK (Pages 1 - 6)

Procedure for the hearing – Licensing Act 2003 – Report attached

5 REPORT OF THE LICENSING OFFICER (Pages 7 - 36)

Report of the Licensing Officer for the application for a premises licence at Tesco, 77-79 Butts green Road, Hornchurch – Report attached

Ian Burns
Acting Assistant Chief Executive

LICENSING SUB-COMMITTEE

REPORT

25 June 2013

Subject Heading:

Procedure for the Hearing: Licensing Act 2003

Report Author and contact details:

James Goodwin (01708) 432432
e-mail: james.goodwin@havering.gov.uk

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
- 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
 - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
 - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
 - 1.2.4 has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Chairman's Briefing meeting:

- 3.1 Prior to this hearing, the Sub-Committee Chairman will have met the Legal Advisor and/or Clerk to determine whether further clarification is required of any issues contained in the application or any representation.
- 3.2 During this preliminary meeting no decision will have been made or discussion held regarding the substantive merits of the application or representations.

4. Location and facilities:

- 4.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 4.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

5. Notification of attendance:

- 5.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

6. Procedural matters:

- 6.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 6.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local Environmental Health Authority;
- the Local Licensing Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

- The prevention of crime and disorder;**
- Public safety;**
- The prevention of public nuisance; and**
- The protection of children from harm.**

7. Failure of parties to attend the hearing:

- 7.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

8. Adjournments and extension of time:

- 8.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Applications for conversion of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being rejected;
 - Applications for conversion of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being rejected;

- Applications made by holders of justices' licences for personal licences must be determined within 3 months of the application first being received. In default of a decision not being made within this period the application will be treated as being granted;
- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

9. Sub-Committee's determination of the hearing:

- 9.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 9.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 9.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

10. Power to exclude people from hearing:

- 10.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

11. Recording of proceedings:

- 11.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

12. Power to vary procedure:

- 12.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

Licensing Sub-Committee

- Section 1 - Licensing Officer's report
- Appendix 1 - Copy of the Application
- Appendix 2 - Map of the Local Area
- Appendix 3 - Representation

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Licensing Sub-Committee

Section 1 - Licensing Officer's report

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LICENSING SUB-COMMITTEE

REPORT

25 June 2013

Subject Heading:

Premises Licence application for Tesco
77-79 Butts Green Road Hornchurch
RM11 2LD

Report Author and contact details:

Paul Campbell – Licensing Officer
01708 432777
licensing@havering.gov.uk

This application for a premises licence is made by Tesco Stores Ltd under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 13 May 2013.

Geographical description of the area and description of the building

The premises are a two shop single story unit based at the end of a row of shops.

The premises are located on the west side of Butts Green Road about 50 metres north of Wykeham Avenue. There are some businesses premises and shops near the location but the surrounding area is predominantly residential.

Butts Green Road links Hornchurch and the A127 it is a bus route and a busy road.

A map of the area is attached to assist the committee.

Details of the application

Supply of Alcohol (Off Supply only)		
Day	Start	Finish
Monday to Sunday	06:00hrs	23:00hrs

Seasonal variations & Non-standard timings

There are no seasonal variations or non-standard timings on this application.

Comments and observations on the application

The applicant acted in accordance with premises licence regulations 25 and 26 relating to the advertising of the application and the notices were seen to be in place by the licensing officers. The advertisement was placed in the Romford Recorder on Friday 17th May 2013.

Summary

There was one valid representation against this application from interested parties.

There were no representations against this application from responsible authorities.

Details of representations

Valid representations may only address the following licensing objectives:

The prevention of crime and disorder

The prevention of public nuisance

The protection of children from harm

Public safety

Interested parties' representations

The interested parties representation falls under the headings of the prevention of crime and disorder and public nuisance

There were no representations from the following responsible authorities:

The Metropolitan Police

Public Health

The London Fire and Emergency Planning Authority

The Health & Safety Enforcing Authority

The Trading Standards Service

Planning Control & Enforcement

Children & Families Service

Health Service

Licensing Authority



PUBLIC NOTICES

Legal and Public Notices

EDWARD TIMOTHY CHAMBERLAIN (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 98 Warren Drive Hornchurch Essex RM12 4QX, who died on 02/04/2013, are required to send particulars thereof in writing to the undersigned Solicitors on or before 26/07/2013, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

SANDERS WITHERSPOON LLP
51 Crown Street Brentwood
Essex CM14 4BE

7379153

LICENSING ACT 2003

Application has been made to London Borough of Havering for a new premises licence under section 17 of the Act by Tesco Stores Ltd, in respect of Tesco, 77-79, Butts Green Road, Hornchurch, RM11 2LD to sell alcohol from 0600hrs - 2300hrs Monday to Sunday. The licensing register and a record of the application may be inspected at the offices of London Borough of Havering, The Licensing Team, Public Protection, Mercury House, Mercury Gardens, Romford Essex RM1 3SL between 0900hrs - 1700hrs Monday - Friday except public holidays. Any representation by a responsible authority or a person likely to be affected by the grant of the application must be made in writing to the council by 10th June 2013. It is an offence to knowingly or recklessly make a false statement in connection with an application, for which a person is liable on summary conviction to a maximum fine of £5,000.

MARGARET ALICE HUBAND (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 22 Redden Court Road Romford Essex RM3 0XA, who died on 21/04/2013 are required to send particulars thereof in writing to the undersigned on or before 26/07/2013, after which date the Estate will be distributed having regard only to claims and interests of which they have had notice.

IWC ESTATE PLANNING & MANAGEMENT LIMITED
Airport House Suite 43-45 Purley Way
Croydon CR0 0XZ

7379622

GOODS VEHICLE OPERATOR'S LICENCE

Mrs Shahnaz Kahkeshani trading as RDS Transport Ltd of 34 Fitzstephen Road, Dagenham, Essex RM8 2YP is applying for a licence to use 16 Marsh Way, Fairview Industrial Park, Rainham, Essex RM13 8UH as an operating centre for 3 goods vehicles and 3 trailers

Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF, stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A Guide to Making Representations is available from the Traffic Commissioner's Office.

NOTICE IS HEREBY GIVEN that Sarjinder Chana has applied to the Judge at Romford County Court for a Bailiffs Certificate.

Any person who knows of a reason why Sarjinder Chana is not a fit and proper person to be granted a certificate should write to the Court Manager at Romford County Court at 2A Oakland Ave, Romford RM1 4DP before the 22nd May 2013.

LONDON BOROUGH OF HAVERING

**Local Government Act 1972 Section 122(1), (2A), (2B)
Appropriation of Land at St Marys Lane, Upminster
Site of the Old Windmill Hall and Adjacent Car Park**

Notice is hereby given that the London Borough of Havering proposes to appropriate a total area of approximately 0.1941 hectares (0.48 acres) of land formed of the Old Windmill Hall, the adjacent car park and an area of open space coloured blue on plan reference SPS 1294/1 Rev A all comprised with the area edged red on plan reference SPS 1294/1 Rev A for planning purposes in the interests of the proper planning of the area.

A plan reference SPS 1294/1 Rev A showing the proposed area edged red and including the area coloured blue is available for inspection between 9.30am and 4.30pm on normal working days at the offices of London Borough of Havering, PASC (Public Advice Service Centres) Liberty Shopping Centre, Romford RM1 3RL.

Under the provisions of Section 122 (2A) of the Local Government Act, 1972, any person wishing to object to the proposed appropriation should write setting out the details of such objection to: The London Borough of Havering, Legal & Democratic Services, Town Hall, Main Road, Romford, RM1 3BY for the attention of Ian Burns and must be received no later than 4.00pm on 14 June 2013.

**Dated 17 May 2013
Published in the Romford Recorder 17 May 2013**

**Ian Burns, Acting Assistant Chief Executive
London Borough of Havering, Town Hall, Main Road,
Romford RM1 3BD**

LONDON BOROUGH OF HAVERING

**Local Government Act 1972 Section 122(1), (2A), (2B)
Land at St Marys Lane, Upminster
Site of the Old Windmill Hall and Adjacent Car Park**

Notice is hereby given that the London Borough of Havering proposes to appropriate an area of 0.0191 hectares (0.0472 acres) from the site of the Old Windmill Hall and the adjacent car park to open space thus incorporating it within the adjoining park at Upminster Park, Upminster.

A plan reference SPS 1294/1 Rev A showing the proposed area coloured green is available for inspection between 9.30am and 4.30pm on normal working days at the offices of London Borough of Havering, PASC (Public Advice Service Centres) Liberty Shopping Centre, Romford RM1 3RL.

Under the provisions of Section 122 (2A) of the Local Government Act, 1972, any person wishing to object to the proposed appropriation should write setting out the details of such objection to: The London Borough of Havering, Legal & Democratic Services, Town Hall, Main Road, Romford, RM1 3BY for the attention of Ian Burns and must be received no later than 4.00pm on 14 June 2013.

**Dated 17 May 2013
Published in the Romford Recorder 17 May 2013**

**Ian Burns, Acting Assistant Chief Executive
London Borough of Havering, Town Hall, Main Road,
Romford RM1 3BD**

LONDON BOROUGH OF HAVERING

**ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1)
THE HAVERING (SPRING GARDENS)
(TEMPORARY PROHIBITION OF TRAFFIC) ORDER 2013**

1. The Council of the London Borough of Havering hereby give notice that due to major carriageway improvement works taking place it intends making an Order the effect of which would be to prohibit all traffic, including cyclists and pedestrians, from entering or proceeding:-

- (a) in that length of the footway in the north to south arm of Spring Gardens, which extends between a point 10 metres north of the northern kerb-line of London Road and the northern kerb-line of the east to west arm of Spring Gardens;
- (b) in the east to west arm of Spring Gardens.

Please Note: The prohibitions referred to in paragraph 1 of this Notice would only be operational when traffic signs indicating that prohibition are displayed on street. The Council would be carrying out the work in phases and would try to keep parts of the carriageway of the east to west arm of Spring Gardens open at all times to allow for access.

2. An exemption would be provided in the Order to permit access to premises on or adjacent to the said roads insofar as such access is reasonably practicable without interference with execution of the said works.

3. The Order would come into operation on 3 June 2013 and would be valid for a maximum period of 18 months or until the works are completed, whichever is the sooner. The works are scheduled to commence on 3 June 2013 and are expected to be completed within twelve weeks.

4. Persons having a query concerning these works should contact Nicola Childs on 01708-433103.

**Dated 17 May 2013
Published in the Romford Recorder 17 May 2013**

**Ian Burns, Acting Assistant Chief Executive
London Borough of Havering, Town Hall, Main Road,
Romford RM1 3BD**

LONDON BOROUGH OF HAVERING

**Local Government Act 1972 Section 123
Disposal of Open Space in St Marys Lane, Upminster
Site of Old Windmill Hall and Adjacent Car Park**

The Council gives notice that it proposes to dispose of an area of approximately 0.0191 hectares (0.0472 acres) of land of open space situated at the site of the Old Windmill Hall and the adjacent car park.

A plan reference SPS 1294/1 Rev A showing the proposed area coloured blue is available for inspection between 9.30am and 4.30pm on normal working days at the offices of London Borough of Havering, PASC (Public Advice Service Centres) Liberty Shopping Centre, Romford RM1 3RL.

Under the provisions of Section 123 (2A) of the Local Government Act, 1972, any person wishing to object to the proposed disposal should write setting out the details of such objection to: The London Borough of Havering, Legal & Democratic Services, Town Hall, Main Road, Romford, RM1 3BD for the attention of Ian Burns and must be received no later than 4.00pm on 14 June 2013.

**Dated 17 May 2013
Published in the Romford Recorder 17 May 2013**

**Ian Burns, Acting Assistant Chief Executive
London Borough of Havering, Town Hall, Main Road, Romford
RM1 3BD**

**PETER CHARLES ALLEN BRYAN
deceased**

Pursuant to Section 27, Trustee Act 1925
(as amended)

Notice is hereby given that any person having a claim against or an interest in the Estate of the above named, late of 64 Goldsmere Court, Fentimam Way, Hornchurch, Essex RM11 3XY, who died on 22 March 2013, is required to send written particulars to the undersigned by 25 July 2013. After this date the Executors will distribute the Estate among the persons entitled thereto having regard only to the claims and interests of which they receive notice.

**National Westminster Bank plc, Trust & Estate
Services, PO Box 198, 7th Floor,
6 Brindleyplace, Birmingham B1 2UU**

For the Executors

**GOODS VEHICLE
OPERATOR'S LICENCE**

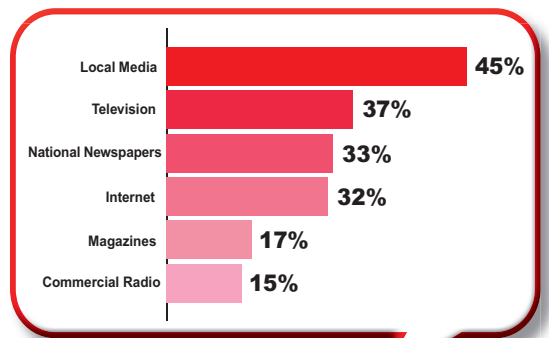
HIGH STANDARD SCAFFOLDING SERVICES LTD OF 33 Lime Close, Witham, Essex, TM8 2PA is applying for licence to use R & K Property Services, Grove Farm, Brook Street, Brentwood, Essex CM14 5NG as an operating centre for 4 goods vehicles and 0 trailers.

Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the applicant at the address given at the top of this notice.

A Guide to making representations is available from the Traffic Commissioner's Office.



**Readers of the
Recorder
trust and value local
advertising**



Call: 0845 671 4460

E: Sales.enquiries@archant.co.uk

Source: NS research

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Licensing Sub-Committee

Appendix 1 - Copy of the Application

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* required information

Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House? Yes No

* Registration number

* Business name

If your business is registered, use its registered name.

* VAT number

Put "none" if you are not registered for VAT.

* Legal status

Continued from previous page...

* Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Section 2 of 19

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 19

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 19

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

Section 5 of 19

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Retail Premises (supermarket) selling a range of goods and services. This includes the sale of alcohol for consumption off the premises. Sales of alcohol for consumption off the premises are made from the supermarket sales floor as shown on the enclosed plan.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Continued from previous page...

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PROVISION OF PLAYS

Will you be providing plays?

- Yes No

Section 7 of 19

PROVISION OF FILMS

Will you be providing films?

- Yes No

Section 8 of 19

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

- Yes No

Section 9 of 19

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 19

PROVISION OF LIVE MUSIC

Will you be providing live music?

- Yes No

Section 11 of 19

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

- Yes No

Section 12 of 19

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

- Yes No

Section 13 of 19

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 19

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Section 15 of 19**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

 Yes No**Standard Days And Timings****MONDAY**Start End Start End Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.**TUESDAY**Start End Start End **WEDNESDAY**Start End Start End **THURSDAY**Start End Start End **FRIDAY**Start End Start End **SATURDAY**Start End Start End **SUNDAY**Start End Start End

Will the sale of alcohol be for consumption:

 On the premises Off the premises BothIf the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Section 16 of 19

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 19

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 19

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

We are a national retailer that sells alcohol as part of a broad offering of goods and services. We have held off-licences in our stores for many years and are an approved British Institute of Inn-keeping examination centre. We have written training policies and formal training programmes are in place, which ensure our people are equipped to meet all licensing objectives. All training and revision/refresher materials are reviewed regularly. All stores currently comply with our 'Think 25' policy, this is brought to customer's attention through point of sale material within the store. We take legal compliance very seriously and in addition to local training we employ a central alcohol licensing compliance manager and have a compliance committee.

b) The prevention of crime and disorder

The premises will have digital CCTV system that covers many areas of the shop floor, including the proposed area which will be used for beer and wine, should we be successful with our application.
Images will be retained for a minimum of 21 days and made available on enforcement request.
Ordinarily, a member of the Management team will be on the premises all the time the store is open. A person will have responsibility for the premises whilst the premises are open.

c) Public safety

A person will have responsibility for the premises whilst the premises are open. Management will be trained to support the running of the premises including looking after our customers and staff. The store will adhere to all rules and regulations relating to public safety.

d) The prevention of public nuisance

We intend to be an active member of the community.
We welcome the opportunity to liaise with Police and enforcement authorities should the need arise.

Continued from previous page...

e) The protection of children from harm

All staff will be trained and regularly refreshed in the corporate 'Think 25' Policy. Staff will be trained to look at the customer and 'Think 25' when selling alcohol.

A till prompt will appear on the initial sale of alcohol that will remind the seller of their responsibilities including not to sell alcohol to anyone under the age of 18.

The store will display signage around the premises informing both staff and customers of our 'Think 25' policy on alcohol.

Section 19 of 19

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 - £100

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00*

Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee.

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls, or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature.

The costs associated with these licences will be met by Central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number of attendance at any one time.

Capacity 5000 to 9999 - £1,000.00

Capacity 10000 to 14999 - £2,000.00

Capacity 15000 to 19999 - £4,000.00

Capacity 20000 to 29999 - £8,000.00

Capacity 30000 to 39999 - £16,000.00

Capacity 40000 to 49999 - £24,000.00

Capacity 50000 to 59999 - £32,000.00

Capacity 60000 to 69999 - £40,000.00

Capacity 70000 to 79999 - £48,000.00

Capacity 80000 to 89999 - £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="C"/>
* Capacity	<input type="text" value="Licence Manager"/>
Date (dd/mm/yyyy)	<input type="text" value="13/05/2013"/>

Once you're finished you need to do the following:

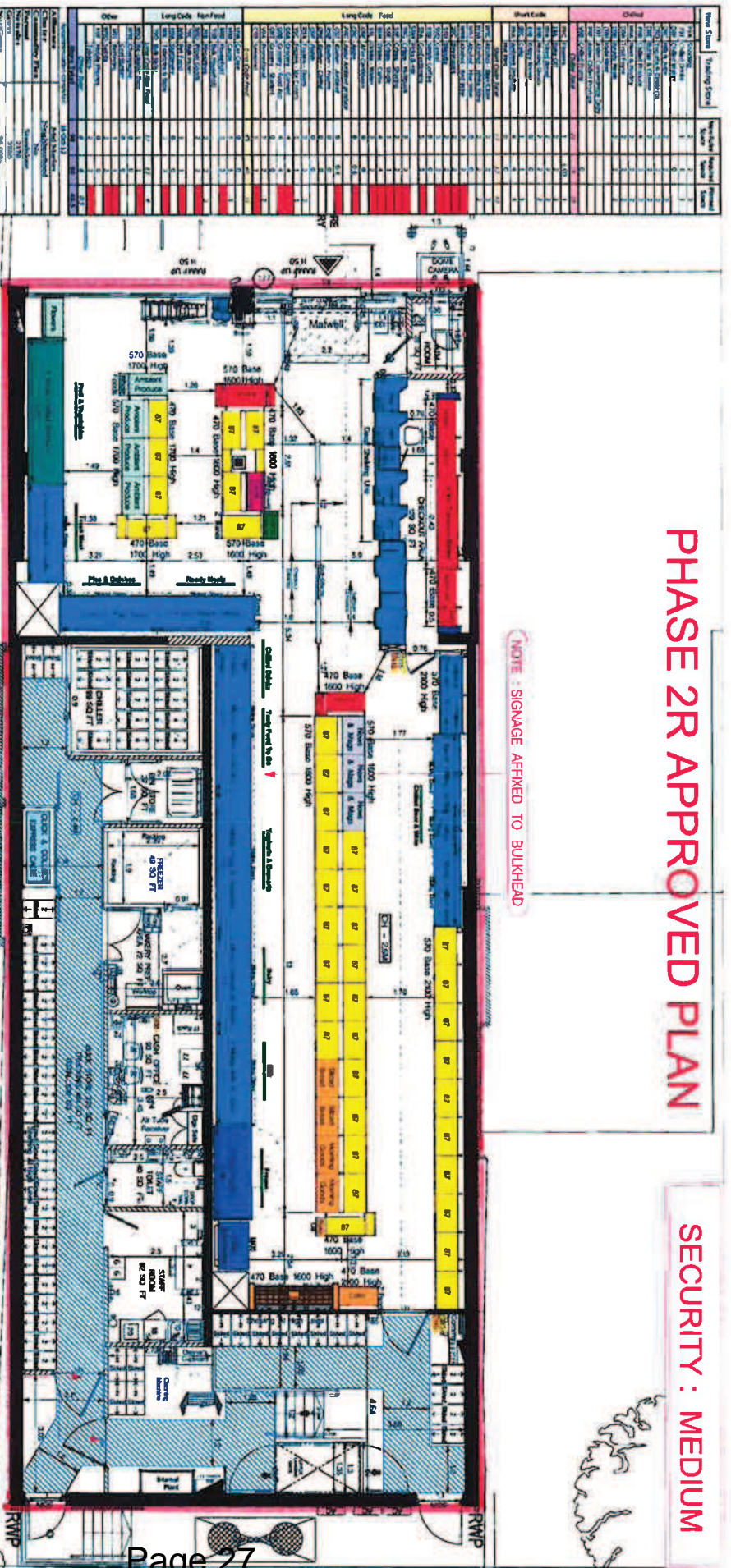
1. Save this form to your computer by clicking to file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application

Don't forget to make sure you have all your supporting documentation to hand.

PHASE 2R APPROVED PLAN

SECURITY : MEDIUM

NOTE : SIGNAGE AFFIXED TO BULKHEAD



MAGLOCK TO BE APPLIED TO BOTH FIRE DOORS TO EASE DELIVERY ACCESS

Item	Description	Quantity	Unit	Notes
1	Fire Door 1000 High	2	Each	
2	Fire Door 1500 High	1	Each	
3	Fire Door 2000 High	1	Each	
4	Fire Door 2500 High	1	Each	
5	Fire Door 3000 High	1	Each	
6	Fire Door 3500 High	1	Each	
7	Fire Door 4000 High	1	Each	
8	Fire Door 4500 High	1	Each	
9	Fire Door 5000 High	1	Each	
10	Fire Door 5500 High	1	Each	
11	Fire Door 6000 High	1	Each	
12	Fire Door 6500 High	1	Each	
13	Fire Door 7000 High	1	Each	
14	Fire Door 7500 High	1	Each	
15	Fire Door 8000 High	1	Each	
16	Fire Door 8500 High	1	Each	
17	Fire Door 9000 High	1	Each	
18	Fire Door 9500 High	1	Each	
19	Fire Door 10000 High	1	Each	

REV	DATE	DESCRIPTION
1	07/02/2013	ISSUE B
2	07/02/2013	ISSUE A3

PROJECT	HRNCHIRCH BUTTS RD EXP
PHASE	2R
ISSUE	B
SCALE	1:100 @ A3
DATE	07/02/2013
PLANNER	CHRIS BARRATT
NSC	NSIAD.MP
DRAWING NO.	62359A0PHASE2RAPPROVED

DESCRIPTION
PROPOSED BUILDING LAYOUT
STANDALONE

TESCO express

TESCO STORES LIMITED
EXPRESS GROUP

P.O. BOX 489, CHERRY BUILDING, GARE PARK
MELBURN GARDEN CITY, HERTS AL7 6GA
TELEPHONE: 01977 383830
FAX: 01977 383831
E-MAIL: STORES@TESCO.COM
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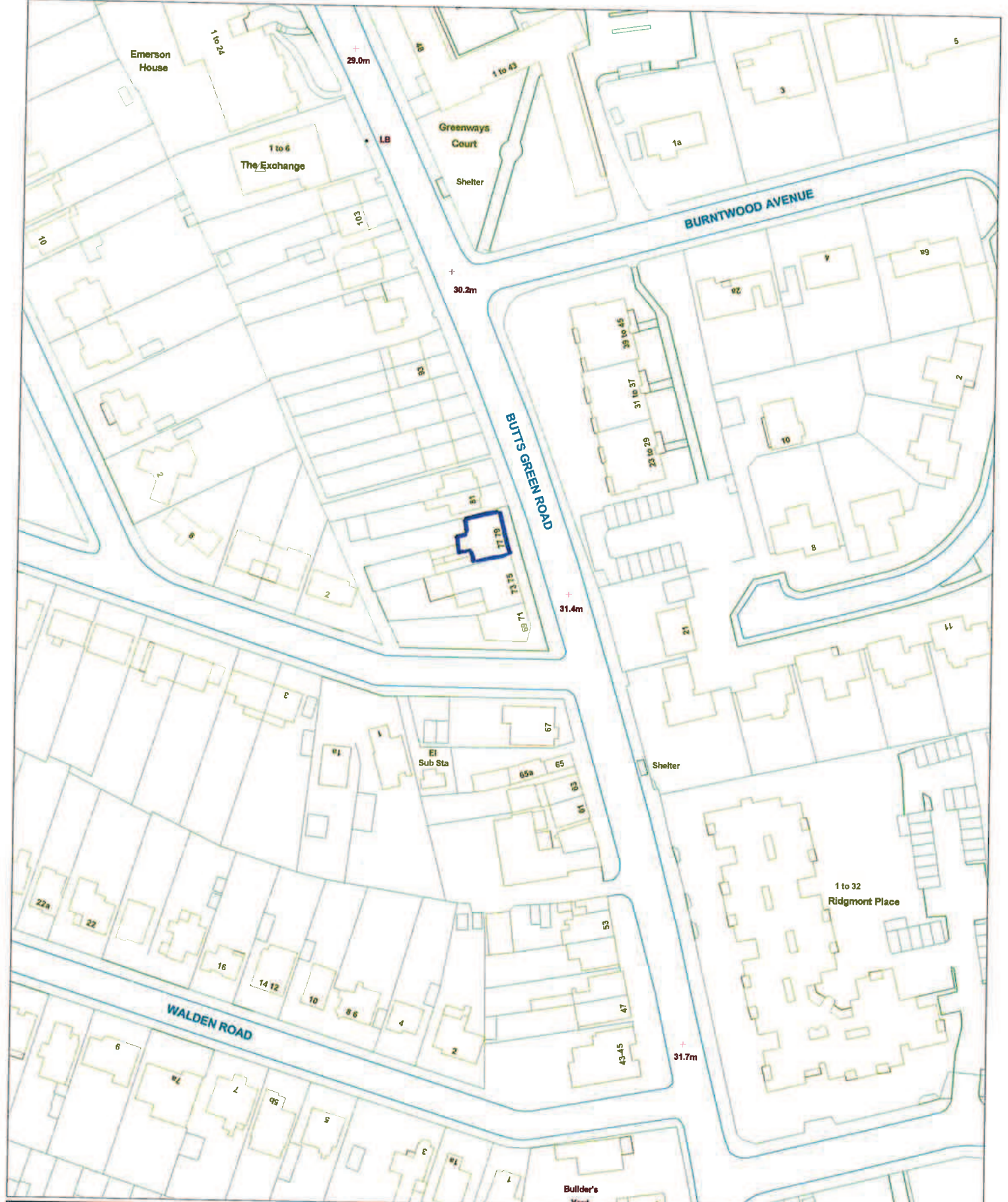
115 Fire Extinguisher (Foam) 116 Fire Extinguisher (CO2)

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Licensing Sub-Committee

Appendix 2 - Map of the Local Area

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Tesco, Butts Green Rd

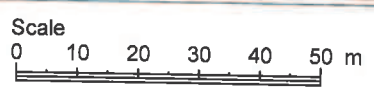
Map Reference: TQ5388SE







Scale @ A4 1:1250
Date: 09/04/2013



London Borough of Havering
Town Hall, Main Road
Romford, RM1 3BD
Tel: 01708 434343

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Licensing Sub-Committee

Appendix 3 - Representation

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**Emerson Park & Ardleigh Green
Residents' Association**

*Trevor Lawrence, Dip.Arch.RIBA., MCI Arb., MBIFM., FRSA.
Planning Co-ordinator,
14, Nelmes Way, Hornchurch, Essex, RM11 2QZ
Tel: 01708-454149; Mob: 07958-196868; Fax: 01708-454149
e-mail: jackielawrence21@hotmail.com*

Licensing Authority at Licensing Section,
Public Protection,
London Borough of Havering,
5th Floor Mercury House,
Mecury Gardens, Romford, RM1 3SL

20 May 2013

Dear Sir,

Application for a Premises Licence at 77-79 Butts Green Road, Hornchurch: (by Tesco)

On behalf of the Emerson Park and Ardleigh Green Residents' Association, I wish to object to this application.

This local shopping parade is surrounded by a residential area, with the shop itself being next door to the first house in a continuous residential frontage, and with low-rise flats opposite.

With the possibility of a new bus stop, with seats and a shelter, to replace the existing, outside the store, the sale of alcohol there will act as a magnet for youngsters congregating there, with the potential for disturbance and anti-social behaviour. (Elsewhere in the EPAGRA area, the police have noted anti-social behaviour specifically around a seated bus stop outside a small local parade of shops.)

As a consequence, we would prefer no licence to be granted. However, if it is granted, we request that it be for a temporary period, in order that it can be stopped in the event of anti-social problems arising.

Yours faithfully,

Trevor Lawrence

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